



पूर्वोत्तर इंदिरा गांधी क्षेत्रीय स्वास्थ्य एवं आयुर्विज्ञान संस्थान शिलांग  
NORTH EASTERN INDIRA GANDHI REGIONAL INSTITUTE OF HEALTH & MEDICAL SCIENCES, SHILLONG

(भारत सरकार स्वास्थ्य एवं परिवार कल्याण मंत्रालय स्वायत्त संस्थान)

(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)

निदेशक ब्लॉक मावडीयांगडीयांग शिलांग - 793018 मेघालय

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F. No.

No. NEIGR-E.III/7/2017/Pt-II

Dated the 1<sup>st</sup> May 2023


**NOTIFICATION**

Sub : Uploading the proposed amendment of RRs in NEIGRIHMS website for comments by stakeholder within a period of 30 days:


In compliance to Ministry of Health & Family Welfare letter No.U.12012/257/2022-NE-Part(1) dated 13.04.2023, No.U.12012/257/2022-NE-Part(2) dated 17.04.2023 & No.U.12012/257/2022-NE-Part(4) dated 18.04.2023, the amended draft Recruitment Rules of the following Group 'A', 'B' & 'C' Non-faculty posts of NEIGRIHMS are uploaded in the Institute's website for inviting comments from the stakeholders:

<u>Sl.No</u>	<u>Section</u>
1	<b><u>A. Store &amp; Procurement Section</u></b> Stores Officer Assistant Store Officer Store Keeper
2	<b><u>B. Nursing Section</u></b> Chief Nursing Officer Nursing Superintendent Deputy Nursing Superintendent Senior Nursing Officer Nursing Officer
3	<b><u>C. Housekeeping Section</u></b> Warden / Lady Warden

All the stakeholders are requested to go through the amended draft Recruitment Rules and furnish their comments, if any, to the undersigned within a period of 30 days from the date of publication of the notification and also send the soft copy via email at [neigrhms.e3@gmail.com](mailto:neigrhms.e3@gmail.com). In case no comments is received within the stipulated period of 30 days, the amended draft Recruitment Rules will be treated as final and the Institute will proceed further for taking necessary action for amendment of the above draft Recruitment Rules.

  
(Lt. Cdr. Pawan Deep)  
Deputy Director (Admn)  
NEIGRIHMS

Copy to: Shri R. Lyngdoh, to upload in the Institute's website immediately for information of all concerned.

  
(Lt. Cdr. Pawan Deep)  
Deputy Director (Admn)  
NEIGRIHMS

**STATEMENT OF EXISTING APPROVED RECRUITMENT RULES AND AMENDED DRAFT RECRUITMENT RULES OF NEIGRIHMS**

<b>SI No</b>	<b>Description</b>	<b>Existing approved RR</b>	<b>Amended draft RR</b>
1	Name of post	<b>Store &amp; Procurement Officer</b>	<b>Stores Officer</b>
2	Number of post	01* (2012) *Subject to variation dependent on workload	01* (2023) *Subject to variation dependent on workload
3	Classification	Group 'A'	Group 'A'
4	Pay Band and Grade Pay/ Level in the Pay Matrix	Pay Band – 3 Rs.15600-39100/- with Grade Pay of Rs.5400/-	Level 10 of Pay Matrix
5	Whether Selection post or non-selection post	Selection	Selection
6	Age limit for direct recruits	Not applicable	Not applicable
7	Educational and other qualifications required for direct recruits	Not applicable	Not applicable
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age: Not applicable	Not applicable
9	Period of probation, if any	Two years for promotees	Two years for promotees
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	By Promotion	By Promotion failing which Deputation (Including Short Term Contract (ISTC))
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	<b>Promotion:</b> Store Superintendent in Pay Band – 2, Rs. 9300-34800/- with Grade Pay of Rs. 4200/- with eight years' regular service and possess MBA with specialization in Material Management or Post Graduate Diploma in Material Management from a recognized University/Institute	<b>Promotion:</b> Assistant Stores Officer in Level – 7 of Pay Matrix with 05 years' of regular service and possess Post Graduate Degree/Diploma in Material Management of a recognized University/Institution or equivalent.  <b>Deputation:</b> Officers of the Central Government / State Governments / Union Territories / Autonomous Organizations / Statutory bodies / Public Sector Undertaking /University/ Recognized Research Institution: <b>A.</b> 1. Holding analogous post on a regular basis in the parent cadre / department : or 2. With 04/05 years service in the grade rendered after appointment on a regular basis in Level 08/07 respectively of the Pay Matrix or equivalent in the parent cadre / department and <b>B.</b> Possessing the following educational qualification: 1. Degree of a recognized University or equivalent: 2. Post Graduate Degree / Diploma in Material Management of a recognized University / Institution or equivalent: and

			<b>Note:</b> The period of deputation (ISTC) shall ordinarily not exceed 5 years. The maximum age limit for appointment on deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of application
12	If a Departmental Promotion Committee exists what is its composition	1. Director, NEIGRIHMS - Chairperson 2. Director/Deputy Secretary looking after the work of the Institute in the Ministry - Member 3. Representative of North Eastern Council (NEC) - Member Shillong (not below the rank of Deputy Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Admn) NEIGRIHMS - Member Secy  (*to be nominated by the Director, NEIGRIHMS)	1. Director, NEIGRIHMS - Chairperson 2. Director/Deputy Secretary looking after the work of the Institute in the Ministry - Member 3. Representative of North Eastern Council (NEC) - Member Shillong (not below the rank of Deputy Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Admn) NEIGRIHMS - Member Secy  (*to be nominated by the Director, NEIGRIHMS)
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	Not applicable

SI No	Description	Existing approved RR	Amended draft RR
1	Name of post	Nil	Assistant Stores Officer
2	Number of post		02* (2023) *Subject to variation dependent on workload
3	Classification		Group 'B'
4	Level in the Pay Matrix		Level – 7 of Pay Matrix
5	Whether Selection post or non-selection post		Selection
6	Age limit for direct recruits		Not applicable
7	Educational and other qualifications required for direct recruits		Not applicable
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees		Not applicable
9	Period of probation, if any		Not applicable
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods		100% By promotion
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made		<b>Promotion:</b> Store Keeper in Level – 6 of Pay Matrix with 5 (five) years regular service in the grade.
12	If a Departmental Promotion Committee exists what is its composition		<ol style="list-style-type: none"> <li>1. Director, NEIGRIHMS - Chairperson</li> <li>2. Under Secretary (NE)/ Section Officer (NE) - Member</li> <li>3. Representative of North Eastern Council (NEC) - Member Shillong (not below the rank of Deputy Secretary)</li> <li>4. An expert in the relevant subject - Member*</li> <li>5. A co-opted member from SCs/STs - Member*</li> <li>6. Deputy Director (Administration) NEIGRIHMS - Member Secretary</li> </ol> <p>(*to be nominated by the Director, NEIGRIHMS)</p>
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment		Not applicable

Sl No	Description	Existing approved RR	Amended draft RR
1	Name of post	<b>Store Keeper</b>	<b>Store Keeper</b>
2	Number of post	33* (2012) *Subject to variation dependent on workload	31* (2023) *Subject to variation dependent on workload
3	Classification	Group 'B'	Group 'B'
4	Pay Band and Grade Pay / Level in the Pay Matrix	Pay Band – 2 Rs.9300-34800/- with Grade Pay of Rs.4200/-	Level – 6 of Pay Matrix
5	Whether Selection post or non-selection post	Not applicable	Not applicable
6	Age limit for direct recruits	Not exceeding 35 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)	Not exceeding 30 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)
7	Educational and other qualifications required for direct recruits	1.Degree of a recognized University preferably in Commerce 2.Five years' experience in management of Store	<b>Essential:</b> 1. Bachelor's Degree from a recognized University or equivalent 2. Diploma / Degree in Material Management / Warehousing Management / Purchasing / Logistics / Public Procurement from recognized University / Institute
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable
9	Period of probation, if any	Two years for direct recruit	2 (two) years for direct recruit
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	By Direct Recruitment	By Direct Recruitment
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	Not applicable	Not applicable
12	If a Departmental Promotion Committee exists what is its composition	1. Director, NEIGRIHMS - Chairperson 2. Under Secretary(NE)/Section Officer(NE) - Member 3. Representative of North Eastern Council, Shillong- Member (not below the rank of Under Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Admn) NEIGRIHMS - Member Secretary  (*to be nominated by the Director, NEIGRIHMS)	1. Director, NEIGRIHMS - Chairman 2. Under Secretary(NE)/Section Officer(NE) - Member 3. Representative of North Eastern Council, (NEC) - Member Shillong (not below the rank of Under Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member* 6. Deputy Director (Administration) NEIGRIHMS - Member Secretary  (*to be nominated by the Director, NEIGRIHMS)
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	Not applicable

SI No	Description	Existing approved RR	Amended draft RR
1	Name of post	<b>Chief Nursing Officer</b>	<b>Chief Nursing Officer</b>
2	Number of post	1 (one) 2019* Depending upon the workload	01* (2023) *Subject to variation dependent on workload
3	Classification	General Central Service, Group 'A'	Group 'A'
4	Pay Band and Grade Pay/Level in the Pay Matrix	Level – 12 of Pay Matrix (Entry Pay Rs.78800/-)	Level – 12 of Pay Matrix
5	Whether Selection post or non-selection post	Selection	Selection
6	Age limit for direct recruits	Not Applicable	Not Applicable
7	Educational and other qualifications required for direct recruits	Not Applicable	Not Applicable
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable
9	Period of probation, if any	Not Applicable	Not Applicable
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	By promotion failing which by deputation (including short term contract)	By Promotion failing which Deputation (including Short Term Contract (ISTC))
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	<p><b>Promotion:</b> Nursing Superintendent of the Institute in Level – 11 of Pay Matrix (Rs.67700/-) with 5 (five) years regular service in the grade.</p> <p><b>Deputation:</b> Officers of the Central Government/ State Governments/ Union Territories/ Autonomous Organizations/ Statutory bodies/Public Sector Undertaking</p> <p><b>A.</b></p> <ol style="list-style-type: none"> <li>Holding analogous post on a regular basis in the parent cadre/department; or</li> <li>with 5 years' service in the grade rendered after appointment on regular basis in Level 11 of Pay Matrix (67700/-) or equivalent in the parent cadre /department and</li> </ol> <p><b>B.</b></p> <p>Possessing the following educational qualifications:</p> <ol style="list-style-type: none"> <li>B.Sc(N) from a recognized University/Institute OR (i) HSSLC/10+2 passed from a recognized University/Board (ii) Certificate in General Nursing &amp; Midwifery from a recognized Institute or equivalent qualifications for male nurse with 2 1/2 years experience</li> <li>Should be registered as 'A' grade nurse and Midwifery with a State Nursing Council or equivalent qualification for male nurse.</li> </ol>	<p><b>Promotion:</b> Nursing Superintendent of the Institute in Level – 11 of the Pay Matrix with 5 (five) years regular service in the grade.</p> <p><b>Deputation:</b> Officers of the Central Government/ State Governments/ Union Territories/ Autonomous Organizations/ Statutory bodies/Public Sector Undertaking/ University / Recognized Research Institution:</p> <p><b>A.</b></p> <ol style="list-style-type: none"> <li>Holding analogous post on a regular basis in the parent cadre/department; or</li> <li>with 05 years' service in the grade rendered after appointment on a regular basis in Level 11 of the Pay Matrix or equivalent in the parent cadre /department and</li> </ol> <p><b>B.</b></p> <p>Possessing the following educational qualification:</p> <ol style="list-style-type: none"> <li>B.Sc. Nursing from an Indian Nursing Council recognized Institute / University.</li> <li>Should be registered with the Indian Nursing Council / State Nursing Council.</li> </ol> <p>Not less than 15 years experience in the profession out of which 5 years should be as Nursing Superintendent or in</p>

		<p>The Period of deputation shall ordinarily not exceed 3 years. The maximum age limit for appointment on deputation shall not be exceeding 56 years as on the closing date of receipt of application.</p>	<p>similar capacity in Nursing Administration. Preference shall be given to those possessing M.Sc. in Nursing</p> <p><b>Note:</b> The Period of deputation (ISTC) shall ordinarily not exceed 5 years. The maximum age limit for appointment on deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of application.</p>
12	If a Departmental Promotion Committee exists what is its composition	<p>1. Director NEIGRIHMS - Chairman 2. Director/Deputy Secretary - Member Looking after the work of the Institute in the Ministry 3. Representative of North Eastern Council (NEC) - Member (not below the rank of Deputy Secretary) 4. An expert in the relevant subject - Member* 5. A Co-opted member from SCs/STs - Member Deputy Director (Administration) NEIGRIHMS – Member Secretary</p> <p>(*to be nominated by the Director, NEIGRIHMS)</p>	<p>1. Director NEIGRIHMS - Chairperson 2. Director/Deputy Secretary - Member Looking after the work of the Institute in the Ministry 3. Representative of North Eastern Council (NEC) - Member Shillong (not below the rank of Deputy Secretary) 4. An expert in the relevant subject - Member* 5. A Co-opted member from SCs/STs - Member* 6. Deputy Director (Admn) NEIGRIHMS- Member Secretary (*to be nominated by the Director, NEIGRIHMS)</p>
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	NA	Not applicable

SI No	Description	Existing Approved RR	Amended draft RR
1	Name of post	<b>Nursing Superintendent</b>	<b>Nursing Superintendent</b>
2	Number of post	02* (2019)* Subject to variation dependent on workload	02* (2023) *Subject to variation dependent on workload
3	Classification	General Central Service, Group 'A'	Group 'A'
4	Pay Band and Grade Pay / Level in the Pay Matrix	Level – 11 in the Pay Matrix Rs. 67,700/-	Level – 11 of Pay Matrix
5	Whether Selection post or non-selection post	Selection	Selection
6	Age limit for direct recruits	Not Applicable	Not Applicable
7	Educational and other qualifications required for direct recruits	Not Applicable	Not Applicable
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable	Not Applicable
9	Period of probation, if any	Not Applicable	Not Applicable
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	100% By Promotion	100% By Promotion
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	<b>Promotion:</b> Deputy Nursing Superintendent in Level – 10 in the Pay Matrix Rs.56,100/- with five years' regular service in the Grade.	<b>Promotion:</b> Deputy Nursing Superintendent in Level – 10 in the Pay Matrix with five years' regular service in the Grade.
12	If a Departmental Promotion Committee exists what is its composition	<ol style="list-style-type: none"> <li>1. Director, NEIGRIHMS - Chairperson</li> <li>2. Director/Deputy Secretary looking after the work of the Institute in the Ministry - Member</li> <li>3. Representative of North Eastern Council (NEC) - Member Shillong (not below the rank of Deputy Secretary)</li> <li>4. An expert in the relevant subject - Member*</li> <li>5. A co-opted member from SCs/STs - Member</li> <li>6. Deputy Director (Admn) NEIGRIHMS - Member Secretary</li> </ol> <p>(*to be nominated by the Director, NEIGRIHMS)</p>	<ol style="list-style-type: none"> <li>1. Director, NEIGRIHMS - Chairperson</li> <li>2. Director/Deputy Secretary looking after the work of the Institute in the Ministry - Member</li> <li>3. Representative of North Eastern Council (NEC) - Member Shillong (not below the rank of Deputy Secretary)</li> <li>4. An expert in the relevant subject - Member*</li> <li>5. A co-opted member from SCs/STs - Member*</li> <li>6. Deputy Director (Admn) NEIGRIHMS - Member Secretary</li> </ol> <p>(*to be nominated by the Director, NEIGRIHMS)</p>
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable	Not Applicable



SI No	Description	Existing Approved RR	Amended draft RR
1	Name of post	<b>Deputy Nursing Superintendent</b>	<b>Deputy Nursing Superintendent</b>
2	Number of post	09* (2019) *Subject to variation dependent on workload	09* (2023) *Subject to variation dependent on workload
3	Classification	General Central Service Group 'A'	Group 'A'
4	Pay Band and Grade Pay / Level in the Pay Matrix	Level – 10 in the Pay Matrix Rs.56100/-	Level – 10 of Pay Matrix
5	Whether Selection post or non-selection post	Selection	Selection
6	Age limit for direct recruits	Not applicable	Not applicable
7	Educational and other qualifications required for direct recruits	Not applicable	Not applicable
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable	Not Applicable
9	Period of probation, if any	Two years for Promotees.	Two years for Promotees.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	100% By Promotion	100% By Promotion
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	<b>Promotion:</b> Senior Nursing Officer in Level – 8 in the Pay Matrix Rs.47600/- with two years' regular service in the Grade	<b>Promotion:</b> Senior Nursing Officer in Level – 8 of Pay Matrix with 4 (four) years' regular service in the Grade
12	If Departmental Promotion Committee exists, what is its composition	1. Director, NEIGRIHMS - Chairperson 2. Director/Deputy Secretary looking after the work of the Institute in the Ministry - Member 3. Representative of North Eastern Council (NEC) Shillong (not below the rank of Deputy Secretary 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Admn), NEIGRIHMS - Member Secy  (*to be nominated by the Director, NEIGRIHMS)	1. Director, NEIGRIHMS - Chairperson 2. Director/Deputy Secretary looking after the work of the Institute in the Ministry - Member 3. Representative of North Eastern Council (NEC) Shillong (not below the rank of Deputy Secretary - Member 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Admn), NEIGRIHMS - Member Secretary  (*to be nominated by the Director, NEIGRIHMS)
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	Not applicable

SI No	Description	Existing approved RR	Amended draft RR
1	Name of post	<b>Sr. Nursing Officer</b>	<b>Senior Nursing Officer</b>
2	Number of post	131* (2019) * subject to variation dependent on workload	131* (2023) *Subject to variation dependent on workload
3	Classification	General Central Service Group 'B'	Group 'B'
4	Pay Band and Grade Pay/ Level in the Pay Matrix	Level – 8 in the Pay Matrix Rs.47,600/-	Level – 8 of Pay Matrix
5	Whether Selection post or non-selection post	Selection	Selection
6	Age limit for direct recruits	Not Applicable	Not Applicable
7	Educational and other qualifications required for direct recruits	Not Applicable	Not Applicable
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable
9	Period of probation, if any	Not applicable	Not applicable
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	100% By Promotion	By Promotion failing which Deputation (Including Short Term Contract (ISTC))
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	<b>Promotion</b> : Nursing Officer in Level – 7 in the Pay Matrix Rs.44,900/- with two years regular service in the Grade	<b>Promotion:</b> Nursing Officer in Level – 7 in the Pay Matrix with 5 years regular service in the Grade.  <b>Deputation:</b> Officers of the Central Government / State Governments / Union Territories / Autonomous Organizations / Statutory bodies / Public Sector Undertaking / University / Recognized Research Institution: <b>A.</b> 1. Holding analogous post on a regular basis in the parent cadre / department or 2. With 05 years' service in the grade rendered after appointment on a regular basis in Level 07 of the Pay Matrix or equivalent in the parent cadre / department and <b>B.</b> Possessing the following educational qualification: 1. B.Sc. Nursing from an Indian Nursing Council recognized Institute / University. OR B.Sc. (Post-certificate) or equivalent such as B.Sc Nursing (Post Basic) from an Indian Nursing Council recognized Institute / University  2. Should be registered as Nurses & Midwife with the Indian Nursing Council / State Nursing Council  <b>Note:</b> The period of deputation (ISTC) shall ordinarily not exceed 5 years. The

			maximum age limit for appointment on deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of application.
12	If Departmental Promotion Committee exists, what is its composition	1. Director, NEIGRIHMS - Chairperson 2. Under Secretary(NE)/Section Officer (NE) -Member 3. Representative of North Eastern Council - Member (NEC) Shillong (not below the rank of Under Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Admn), NEIGRIHMS - Member Secy  (*to be nominated by the Director, NEIGRIHMS	1. Director, NEIGRIHMS - Chairman 2. Under Secretary(NE)/Section Officer (NE) -Member 3. Representative of North Eastern Council - Member (NEC) Shillong (not below the rank of Under Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Administration), NEIGRIHMS - Member Secy  (*to be nominated by the Director, NEIGRIHMS
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	Not applicable

SI No	Description	Existing approved RR	Amended draft RR
1	Name of post	<b>Nursing Officer</b>	<b>Nursing Officer</b>
2	Number of post	580* (2019) *Subject to variation dependent on workload	580* (2023) *Subject to variation dependent on workload
3	Classification	General Central Service Group 'B'	Group 'B'
4	Pay Band and Grade Pay/Level in the Pay Matrix	Level – 7 in the Pay Matrix Rs.44,900/-	Level – 7 of Pay Matrix
5	Whether Selection post or non-selection post	Not applicable	Not applicable
6	Age limit for direct recruits	Not exceeding 35 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)	Not exceeding 30 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)
7	Educational and other qualifications required for direct recruits	<p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. Matriculation or its equivalent from recognized University/Board</li> <li>2. Certificate in General Nursing and Midwifery from a recognized Institute or equivalent qualifications for male Nurse</li> <li>3. Should be registered as 'A' grade Nurse and Midwifery with a State Nursing Council or equivalent qualification for male nurse</li> </ol>	<p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. B.Sc. (Hons.) Nursing/B.Sc Nursing from an Indian Nursing Council recognized Institute / University. OR B.Sc (Post-Certificate) or equivalent such as B.Sc. Nursing (Post Basic) from an Indian Nursing Council recognized Institute/University. OR Diploma in General Nursing Midwifery from an Indian Nursing Council recognized Institute / Board or Council with 2 years' experience in minimum 50 bedded Hospital.</li> <li>2. Should be registered as Nurses &amp; Midwife with the Indian Nursing Council / State Nursing Council</li> </ol>
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable
9	Period of probation, if any	Two years for direct recruit	Two years for direct recruit
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	By Direct Recruitment	By Direct Recruitment
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation / absorption to be made	Not applicable	Not applicable
12	If Departmental Promotion Committee exists, what is its composition	<ol style="list-style-type: none"> <li>1. Director, NEIGRIHMS - Chairperson</li> <li>2. Under Secretary(NE)/Section Officer (NE) - Member</li> <li>3. Representative of North Eastern Council, Shillong - Member (not below the rank of Under Secretary)</li> <li>4. An expert in the relevant subject - Member*</li> <li>5. A co-opted member from SCs/STs - Member</li> <li>6. Deputy Director (Admn) NEIGRIHMS - Member Secretary</li> </ol> <p>(*to be nominated by the Director, NEIGRIHMS)</p>	<ol style="list-style-type: none"> <li>1. Director, NEIGRIHMS - Chairman</li> <li>2. Under Secretary(NE)/Section Officer (NE) - Member</li> <li>3. Representative of North Eastern Council (NEC) - Member Shillong (not below the rank of Under Secretary)</li> <li>4. An expert in the relevant subject - Member*</li> <li>5. A co-opted member from SCs/STs - Member</li> <li>6. Deputy Director (Admn) NEIGRIHMS - Member Secretary</li> </ol> <p>(*to be nominated by the Director, NEIGRIHMS)</p>
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	Not applicable

SI No	Description	Existing approved RR	Amended draft RR
1	Name of post	<b>Warden/Lady Warden</b>	<b>Warden/Lady Warden</b>
2	Number of post	06* (2012) *Subject to variation dependent on workload	07* (2023) *Subject to variation dependent on workload
3	Classification	Group 'B'	Group 'B'
4	Pay Band and Grade Pay/Level in the Pay Matrix	Pay Band – 2 Rs.9300-34800/- with Grade Pay of Rs.4200/-	Level – 6 of Pay Matrix
5	Whether Selection post or non-selection post	Non selection in case of Promotion Not applicable in case of direct recruitment	Selection in case of promotion Not applicable in case of direct recruitment
6	Age limit for direct recruits	Not exceeding 35 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)	Not exceeding 30 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)
7	Educational and other qualifications required for direct recruits	1. Bachelor's Degree from a recognized University. 2. Certificate/Diploma in Hotel Management/ Housekeeping/ Material Management/Public Relation/Estate Management. 3. Four years' experience as Assistant Warden or six years' experience as Housekeeper or in a similar capacity in a Hostel of reputed Institution/Nursing College.	<b>Essential:</b> 1. Bachelor's Degree from a recognized University. 2. Certificate/Diploma in Hotel Management/ Housekeeping/ Material Management/Public Relation/Estate Management.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable
9	Period of probation, if any	Two years for direct recruit/Promotees	Two years for direct recruit and promotees
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	2/3 <sup>rd</sup> By Promotion 1/3 <sup>rd</sup> By Direct Recruitment	50% By promotion failing which by direct recruitment 50% By direct Recruitment
11	In case of recruitment by promotion/ deputation / absorption grades from which promotion / deputation /absorption to be made	<b>Promotion:</b> House Keeper in Pay Band-1, Rs. 5200-20200/- with Grade Pay of Rs. 2800/- with six years' regular service in the Grade.	<b>Promotion:</b> House Keeper in Level – 5 of Pay Matrix with six years' regular service in the Grade.
12	If Departmental Promotion Committee exists, what is its composition	1. Director, NEIGRIHMS - Chairperson 2. Under Secretary(NE)/Section Officer (NE) - Member 3. Representative of North Eastern Council, Shillong - Member (not below the rank of Under Secretary) 4. An expert in the relevant subject - Member* 5. A co-opted member from SCs/STs - Member 6. Deputy Director (Admn) NEIGRIHMS - Member Secretary  (*to be nominated by the Director, NEIGRIHMS)	1. Director, NEIGRIHMS - Chairman 2. Under Secretary(NE)/Section Officer (NE) - Member 3. Representative of North Eastern Council, (NEC) - Member Shillong (not below the rank of Under Secretary) 4. An expert in the relevant subject - Member* 5. A Co-opted member from SCs/STs - Member 6. Deputy Director (Admn) NEIGRIHMS - Member Secretary  (*to be nominated by the Director, NEIGRIHMS)
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable	Not applicable

